

COVID-19 PPE Competency Reinforcement Check Sheet (03/26/2020)

Stress the use of the **Buddy System** to watch peer don or doff.

Perform competency by verbalizing process and/or demonstration ... OR when staff is about to use the PPE.

AUDIT INFO	Date			
	Time			
	Name of auditor			
	Hospital			
	Unit			
	Who are you auditing			
DONNING <small>(Y=Yes/N=No)</small>	1. Perform quality hand hygiene as instructed. 20 seconds covering all parts of both hands being careful to not recontaminate.			
	2. Put on gown according to manufacturer recommendations.			
	3. Place mask over face using the straps and mold bridge to the nose.			
	4. Put on eye-protection making sure they do not interfere with your mask.			
	5. Put on proper size gloves being sure to pull glove over sleeve of the gown.			
DOFFING <small>(Y=YES/N=NO)</small>	INSIDE ROOM	INSIDE ROOM		
	1. Perform quality hand hygiene on gloved hands.	1. Perform quality hand hygiene on gloved hands.		
	GOWN			
	2. A. Disposable Gowns: At least 6 feet away from the patient, break waist & neck ties by crossing arms and remove gown by slowly rolling it out & away from body. Roll sleeves down & off, including gloves. Alternatively, gloves can be removed after gown.	2. B. Reusable Gowns: At least 6 feet away from the patient, untie waist and neck ties and remove gown by slowly rolling it out and away from body. Roll sleeves down and off.		
	3. A. Disposable Gowns: Place rolled up gown and gloves into regular trash. DO NOT COMPRESS TRASH and be sure to empty when 3/4 full to avoid contamination risk.	3. B. Reusable Gowns: Place rolled up gown into blue linen bag. Remove gloves and place into regular trash.		
	4. Perform hand hygiene on bare hands.	4. Perform hand hygiene on bare hands.		
	EYE PROTECTION			
	5.A. Separate Eye-protection: Perform hand hygiene and put on clean gloves. Remove goggles or full face-shield by pulling band back, up and then over your head. Either perform conservation steps (<i>see addendum</i>) or discard into regular trash when no longer able to clean adequately.	5.B. Combined mask/eye-shield: Perform hand hygiene and put on clean gloves. Remove and discard the combined mask/eye-shield without contaminating your face by loops or straps. Discard into regular trash.		
	6. Perform quality hand hygiene on gloved hands.	6. Perform quality hand hygiene on gloved hands.		
	MASK			
	7.A. Surgical Mask: Remove mask without contaminating your face by loops or straps. Discard into the regular trash.	7.B. N95 Mask: (These should only be used for aerosole generating procedures.) Remove mask by lifting straps over the head starting with the bottom strap. Discard into the regular trash.		
	8. Remove gloves and perform hand hygiene.	8. Remove gloves and perform hand hygiene.		
	CONSERVING <small>(Y=Yes/N=No)</small>	CONSERVING EYE PROTECTION		
		1. Place wipe on table.		
2. Remove eyewear and place on wipe.				
3. Perform quality hand hygiene on gloved hands.				
Face Shield		Goggles		
4.A. Face Shield: Wipe front and back of shield, wipe elastic band, wipe foam band.		4.B. Goggles: Wipe front and back of lens, wipe both ear pieces.		
5.A. Wipe table.		5.B. Wipe table.		
6.A. Place shield upside down in designated storage spot to dry.		6.B. Place goggles in designated storage spot to dry.		
7. Perform quality hand hygiene on gloved hands.				
8. Remove gloves and wash hands with soap and water.				
COMMENTS				